

Principal, Vijaygarh Jyotish Ray College invites e—tender for the work detailed in the table below. (Submission of Bid through online). For any query, contact at 6289119814 from Monday to Friday within 11:00 a.m. to 5:00 p.m.

Sl. No	Name of work			Period of completion	Eligibility of Bidder
1.					
	Supplying and installation of Desktop Computers			30 days	As mentioned in the tender document

- (I) The FINANCIAL OFFER of the prospective bidder will be considered only if the TECHNICAL Document (both statutory and non—statutory) of the bidder found qualified by the Principal, Vijaygarh Jyotish Ray College. The decision of the Principal, Vijaygarh Jyotish Ray College will be final and absolute in this respect. The both list of Responsive and Non—Responsive Bidders will be displayed in the website and also in the Notice Board of the office of the Principal, Vijaygarh Jyotish Ray College on the scheduled date and time.
- (II) No mobilization / secured advance will be allowed.
- (III) In connection with the work, Arbitration will not be allowed.
- (IV) Bids shall remain valid for a period not less than 120 (one hundred twenty) days after the dead line date for Financial Bid/Sealed Bid submission. Bid valid for a shorter period shall be rejected by the Principal, Vijaygarh Jyotish Ray College, as non-responsive. If the bidder withdraws the bid during the period of bid validity the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.
- (V) The Agency will be liable to maintain the work at working portion at the appropriate service level to the satisfaction of the Principal at his own cost for a period as per prevailing Govt. rule from the date of completion of the work. If any defect/damage is found during the period as mentioned above contractor shall make the same good at his own cost expense to the specification at par with instant project work. Failure to do so, penal action against the Agency will be imposed by the Department as deem fit. The Agency will have to quote his rate considering the above aspect.
- (VI) All Bidders are requested to be present in the office of the Principal, Vijaygarh Jyotish Ray College during opening the financial bid. The Principal, Vijaygarh Jyotish Ray College may call Open Bid/Seal Bid after opening of the said bid to obtain the suitable rate further, if it is required. No objections in this respect will be entertained raised by any Bidder who will present during opening of bid, or from any Bidder who will absent at the time of opening of Financial Bid. No informal bidder will be entertained in the Bid further.
- (VII) Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in 'Instructions to Bidders' before tendering the bids.
- (VIII) Conditional/Incomplete tender will not be accepted under any circumstances.
- (IX) The intending bidders are required to quote the rate on line.

Important information

Date & Time schedule:

Sl. No.	Particulars	Date & Time
1.	Date of uploading of NIT Documents in college website	04.03.2020
4.	Bid submission start date (Off line)	04.03.2020
5.	Bid submission closing (Off line)	<u>14.03.2020 at 15.00 hrs.</u>
6.	Bid opening date for Technical Proposals (Off line)	<u>16..03.2020 at 15:00 hrs</u>
7.	Date of uploading list for Technically Qualified Bidder in the college website	<u>Will be uploaded after technical bid evaluation</u>
8.	Date & Place for opening of Financial Proposal (Off line)	<u>Will be uploaded after technical bid evaluation</u>
9.	Date of uploading of list of bidders along with the offer rates through (Online). Also if necessary for further negotiation through offline for final rate.	<u>Will be uploaded after opening of financial bid</u>

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1. During the scrutiny, if it come to the notice to tender inviting authority that the credential or any other paper found incorrect/manufactured/fabricated, that bidder would not allowed to participate in the tender and that application will be out rightly rejected without any prejudice. The Principal, Vijaygarh Jyotish Ray College reserves the right to cancel the NIT due to unavoidable circumstances without assigning any reason,. Whatsoever, to the bidders and no claim in this respect will be entertained.

2. In case if there be any objection regarding prequalifying the Agency that should be lodged to the the Principal, Vijaygarh Jyotish Ray College within 02(two) day from the date of publication of list of qualified agencies and beyond that time schedule no objection will be entertained.

3. Before issuance of the WORK ORDER, the tender inviting authority may verify the credential and other documents of the lowest bidder if necessary. After verification if it is found that the documents submitted by the lowest bidder is either manufactured or false in that case work order will not be issued in favour of the said bidder under any circumstances and the Earnest Money deposited by the bidder will be forfeited by the Tender Inviting Authority without assigning any reason thereof.

4. Qualification criteria:— The tender inviting & Accepting Authority will determine the eligibility of each bidder, the bidders shall have to meet all the minimum criteria regarding:

a) Financial Capacity

b) Technical Capacity comprising of personnel & equipment capability.

(i) If any document submitted by a bidder is either manufacture of false, in such cases the eligibility of the bidder/ bidder will be out rightly rejected at any stage without any prejudice.

12. Before issuance of the WORK ORDER, the tender inviting authority may verify the credential and other documents of the lowest bidder if necessary. After verification if it is found that the documents submitted by the lowest bidder is either manufactured or false in that case work order will not be issued in favour of the said bidder under any circumstances and the Earnest Money deposited by the bidder will be forfeited by the Tender Inviting Authority without assigning any reason thereof.

SECTION — A INSTRUCTION TO BIDDERS

Submission of Tenders:

5. Technical Proposal:

The Technical proposal should contain scanned copies of the following in two covers (folders):

a) Statutory Cover Containing the following documents:

- (i) NIT.
- (ii) The quoted rate.

b) Non—statutory Cover containing the following documents:

- (i) Professional Tax (PT) deposit receipt challan for the current financial year, Pan Card, IT, Saral for the current assessment year, GST Registration Certificate.
- (ii) Registration Certificate under Company Act. (If any).
- (iii) Registered Deed of partnership Firm / Article of Association & Memorandum.
- (iv) Power of Attorney (For Partnership Firm / Private Limited Company, if any).
- (v) Tax Audited Report in 3 CD form along with Balance Sheet & Profit & Loss A/c. for the last 5 (*five*) years (year just preceding the current Financial Year will be considered as year—1)

(viii List of Technical staffs along with structure & organization if ask for.

N.B.: Failure of submission of any of the above mentioned documents as stated will render the bidder liable to be rejected for both statutory & non statutory cover.

The above stated Non—Statutory/ Technical Documents should be arranged in the following manner: Click the check boxes beside the necessary documents in the My Document list and then click the tab "Submit Non Statutory Documents' to send the selected documents to Non—Statutory folder.

S.No	Category	Sub Category	Sub Category Description	File
1.	(CERTIFICATES)	CERTIFICATES	GST (registration CERTIFICATE ALONG WITH (ACKNOWLEDGEMENT, PAN, LATEST IT ACKNOWLEDGEMENT, P TAX,	
2.	(COMPANY DETAILS	COMPANY DETAIL 1	TRADE LICENSE, Company registration Certificate	
3	CREDENTIAL	CREDENTIAL--1	CREDENTIAL	
4.	(FINANCIAL INFO)	P/L & Balance Sheet Last 3 years	P/L & Balance Sheet Last 3 years	

1. Tender Evaluation Committee (TEC)

Evaluation Committee constituted as per Order of the Principal, Vijaygarh Jyotish Ray College will function as Evaluation Committee for selection of technically qualified contractors.

2. Opening of Technical Proposal:

Technical proposals will be opened by the Principal, Vijaygarh Jyotish Ray College and his authorized representative .

3. Cover (folder) for Statutory Documents will be opened first and if found in order, cover (folder) for Non-Statutory Documents will be opened. If there is any deficiency in the Statutory Documents, the tender will summarily be rejected.

4. Summary list of technically qualified bidders will be uploaded in the college website.

5. Pursuant to scrutiny & decision of the Tender Evaluation Committee the summary list of eligible bidders will be uploaded in the web site.

7. During evaluation the committee may summon the bidders & seek clarification / information or additional documents or original hard copy of any of the documents already submitted & if these are not produced within the stipulated time frame, their proposals will be liable for rejection.

8. (i) Penalty for suppression / distortion of facts:

If any bidder fails to produce the original hard copies of the documents like Completion Certificates and any other documents on demand of the Tender Evaluation Committee within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies, it may be treated as submission of false documents by the bidder and action may be referred to the appropriate authority for prosecution as per relevant IT Act.

(ii) Rejection of Bid:

Employer reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employer's action.

(iii) Award of Contract:

The Bidder who's Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter/ Letter of Acceptance. The notification of award will constitute the formation of the Contract.

Technical specifications for Branded Desktop Computers:

Item	Specification
Processor	Intel Core i3 9 th Generation (Max. turbo freq. 3.70 GHz Processor base freq. 3.10 GHz 6 MB Intel® Smart Cache & Intel® UHD Graphics 630)
Motherboard	OEM logo embossed (No paint and no sticker) motherboard
Memory	8 GB DDR4 RAM expandable to 32 GB: Two DIMM slots
Hard Disk	1 TB Serial ATA (7200 RPM) Hard Drive

Monitor	18.5 inches LED backlit (resolution 1366×768) with energy star 7.0 & EPEAT Gold Certification (same desktop OEM make)
Ethernet	Integrated Gigabit (10/100/1000) NIC
Mouse	2 button USB Optical Scroll Mouse (same OEM make/brand as system)
Keyboard	104 keys USB keyboard (same OEM make/brand as system)
Optical Drive	Internal DVD R/W Drive
Graphics	Intel HD Graphics
Audio	Internal Audio Connector with internal audio speaker
I/O Ports	Minimum 6 USB (at least 2 USB V3.1 Gen1)
	1 ethernet (RJ45)
	1 VGA/1 Display Port
	1 Stereo line in/out
	1 HDMI port
Chasis	SFF Form factor with volume not more than 8 litre
Power Supply	Power supply not more than 190 W with active PFC minimum 90% efficiency
Operating System & Media	Genuine Microsoft Windows 10 Pro 64-bit with one button recovery
Compliance certificate	TCO 7.0 certification, Energy Star 6.0, EPEAT certified for India, ROHS and UL certificate
Warranty	3-3-3 years On-site Warranty (OEM supplied model warranty must be visible in OEM website in respect to each product serial number)
Vendor status	The manufacturer should be a reputed concern, having global presence in multiple countries. Average Yearly Turnover of OEM greater than 500 cr. with Net Positive worth in last 5 years. Vendor must have working office and service centre at Kolkata. The manufacturer must have desktop business in India for at least 10 years.
Information accessibility	Brochure and specification sheets of the product to be available in public domain and also needs to be attached with the tender.
Special Instructions to bidder	Please mention the offered desktop model number, Intel Processor number and monitor model number clearly in your bid for the proper technical evaluation, otherwise your bid may be rejected due to lack of information.

Technical specifications for assembled Desktop Computers:

Item	Specification
Processor	Intel Core i3 9 th Generation 9100 (Max. turbo freq. 4.2 GHz Processor base freq. 3.6 GHz 6 MB Intel® Smart Cache & Intel® UHD Graphics 630)
Motherboard	Gigabyte B365 CHIPSET
Memory	8 GB 2400 MHz DDR4 RAM expandable to 32 GB: Two DIMM slots
Hard Disk	Seagate 1 TB Serial ATA (7200 RPM) Hard Drive (6 GB/S)
Monitor	Samsung 18.5 inches TFT
Ethernet	Integrated Gigabit (10/100/1000) NIC
Mouse- Keyboard	Logitech COMBO MK270R 2 button Optical Scroll Mouse
Graphics	Intel HD Graphics
Audio	Internal Audio Connector with internal audio speaker
I/O Ports	Minimum 6 USB (at least 2 USB V3.1 Gen1)
	1 ethernet (RJ45)
	1 VGA/1 Display Port
	1 Stereo line in/out
	1 HDMI port
Chasis	Circle desire with SMPS MIDTOWER cabinet
Operating System & Media	DOS
Microsoft office	Office professional 365
Internet connectivity	Through 802.11 ac 2.4 GHz wireless adapter
Warranty	As per manufacturer warranty for individual components
Vendor status	The manufacturers should be a reputed concern, having global presence in

	multiple countries. Average Yearly Turnover of OEM greater than 500 cr. with Net Positive worth in last 5 years. Vendor must have working office at Kolkata. Manufacturer must have service centre at Kolkata. The manufacturer must have business in India for at least 10 years.
Information accessibility	Brochure and specification sheets of the product to be available in public domain and also needs to be attached with the tender.
Special Instructions to bidder	Please mention the offered desktop model number, Intel Processor number and monitor model number clearly in your bid for the proper technical evaluation, otherwise your bid may be rejected due to lack of information.

Technical specifications for assembled Desktop Computers:

Item	Specification
Processor	Intel Core i5 9 th Generation 9400 (Max. turbo freq. 4.1 GHz Processor base freq. 2.9 GHz 9 MB Intel® Cache & Intel® UHD Graphics 630)
Motherboard	Gigabyte B365 CHIPSET
Memory	8 GB 2400 MHz DDR4 RAM expandable to 32 GB: Two DIMM slots
Hard Disk	Seagate 1 TB Serial ATA (7200 RPM) Hard Drive (6 GB/S)
Monitor	Samsung 18.5 inches TFT
Ethernet	Integrated Gigabit (10/100/1000) NIC
Mouse- Keyboard	Logitech COMBO MK270R 2 button Optical Scroll Mouse
Graphics	Intel HD Graphics
Audio	Internal Audio Connector with internal audio speaker
I/O Ports	Minimum 6 USB (at least 2 USB V3.1 Gen1)
	1 ethernet (RJ45)
	1 VGA/1 Display Port
	1 Stereo line in/out
	1 HDMI port
Chasis	Circle desire with SMPS MIDTOWER cabinet
Operating System & Media	Genuine Microsoft Windows 10 Pro 64-bit with one button recovery
Internet connectivity	Through 802.11 ac 2.4 GHz wireless adapter
Warranty	As per manufacturer warranty for individual components
Vendor status	The manufacturers should be a reputed concern, having global presence in multiple countries. Average Yearly Turnover of OEM greater than 500 cr. with Net Positive worth in last 5 years. Vendor must have working office at Kolkata. Manufacturer must have service centre at Kolkata. The manufacturer must have business in India for at least 10 years.
Information accessibility	Brochure and specification sheets of the product to be available in public domain and also needs to be attached with the tender.
Special Instructions to bidder	Please mention the offered desktop model number, Intel Processor number and monitor model number clearly in your bid for the proper technical evaluation, otherwise your bid may be rejected due to lack of information.

For Detailed Technical specifications of above items, kindly contact the college office or, contact at 6289119814 from Monday to Friday within 11:00 a.m. to 5:00 p.m.

Sd-/

PRINCIPAL, VIJAYGARH JYOTISH RAY COLLEGE

8/2 Bijoygarh, Jadavpur, Kolkata – 700032

